**Rooms Configuration in moonstride**

*Set up, manage, and tailor every room type for your hotels—covering details, occupancy, rules, amenities, and images. Enable accurate pricing and allocation for real-world, contract-driven hotel management.*

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**1. Managing Rooms**

The **Room** module defines all room types for each hotel—starting your contract setup.

**Navigation:** Services → Hotels → Manage Hotel Contract → Select Hotel → Room (tab)

[Insert screenshot here: Main Room tab listing showing hotel selector, all tab options, Add, Copy Room, Save Sequence, room rows, status, actions]

You can add, edit, delete, or copy rooms directly from this screen. The status can be set active/inactive, and you can edit occupancy rules or reorder rooms straight from this list.

**2. Room Basic Details**

To add a new room, click **+ Add**.

[Insert screenshot here: Add Room configuration screen with Room Details tab expanded]

Complete the following:

* **Room Name** (required): Enter name of the room (e.g., King, Quad)
* **Room Category / Subcategory:** Choose groupings as needed
* **Non-Smoking:** Select Yes/No
* **Room Supplier:** Pick the supplying partner
* **Room View / Room Structure:** Detail the view/layout
* **Long Description:** Enter detailed text, and use formatting for rich info

Click **Advance Details** top right for extra configuration.

**3. Configure Room Occupancy**

**Maximum Permitted Occupancy** lets you assign how many adults/children are allowed per room—by age bands, date range, or type.

[Insert screenshot here: Effective Date, Bed Type, Adult/Child counts, child age bands, +Add button]

You can edit/add as many ranges as you need by clicking **+ Add**. To remove any range, click the (✖) icon.

**Manual and Multiple Date Ranges Example**

[Insert screenshot here: Multiple date ranges with separate Adult/Child/Child Age fields]

Example:

* For **Effective Date: 01/04/2020 to 31/03/2021**
  + Max 2 adults, min 1
  + Child: Max 2 (0-3), max 3 (4-17)
* For **Effective Date: 01/04/2021 to 31/03/2022**
  + Max 3 adults, min 1
  + Child: Max 3 (0-3), max 2 (4-11), max 2 (12-17)

**Auto-Generated Occupancy Example**

[Insert screenshot here: Generate Occupancy pop-up at right, filled with total pax, min adult, child age, and Generate button]

Enter total pax, minimum adult, and child age range, then click **Generate** for all combinations.

**Test Case**

If search date/pax fits the occupancy and age band, the room appears in results:

* *Check-in/Check-out: 25-March-20YY/31-March-20YY*
* *Search: 2 Adults, 2 Children (age 5, 13)*
* As this matches the March range above, the room is displayed.

**4. Room Occupancy Rule**

Fine-tune contract compliance using **Set Occupancy Rule**:

* Map booking search to custom pricing logic (e.g., 1 Adult + 1 Child pays as 2 Adults)
* Enter effective dates, Adult/Child/Child Age for both Search and Preferred Guest section
* Add rules with the **+ Add** button

[Insert screenshot here: Set Occupancy Rule input interface]

**Sample Rule and Test Case:**

* *Rule:* 1 Adult + 1 Child (6–17) = 2 Adults
* When searching for 1 Adult & 1 Child (age 8) in the right date range, the rule applies and will charge for 2 Adults.

[Insert screenshot here: Saved occupancy rule with clear mapping showing search and preferred guest values]

**5. Room Amenities**

Select available amenities for each room:

* Use the **Search Amenities** field and tick from the system master list, or click **Add Amenities** to create new ones.
* Save after selecting.

[Insert screenshot here: Amenities grid with search and Add Amenity button]

**6. Setup Images for Rooms**

Upload images for every specific room via the **Image Gallery** tab under Room configuration.

* Each tab corresponds to a room, and images can be sorted for display.
* Click **Save Image Sequence** after organising.

[Insert screenshot here: Room Image Gallery, tabs for rooms and image uploader]

**7. Search Room**

Quickly filter rooms by name or active/inactive status at the top of the Room tab.

[Insert screenshot here: Room search/filter panel above the list]

**8. Copy Room**

Replicate the configuration of rooms from one hotel to another using **Copy Room**:

[Insert screenshot here: Copy Room dialog—select hotel, tick multiple rooms]

Choose the source hotel and select rooms to copy in bulk.

**9. Save Sequence (Room Order)**

To control room’s display order throughout moonstride, use the **Sort Order** fields next to each room and then click the **Save Sequence** button at the top right.

[Insert screenshot here: Room List with Sort Order column and Save Sequence button]

**10. Edit Room Configuration**

Edit any room’s full setup by clicking **Edit** in the Actions menu of the room listing.

[Insert screenshot here: Actions menu (gear) with Edit option for a room]

**11. Delete Room**

Delete unwanted rooms by clicking **Delete** in the Actions menu. Confirm in the pop-up alert.

[Insert screenshot here: Actions menu (gear) with Delete option, and deletion confirmation dialog]

**12. See Also**

* [Accommodation Details](https://platform.openai.com/playground/prompts?preset=preset-llp5NhIOF1eArNsL6eNRDo41)
* [Hotel Contract & Rate Setup](https://platform.openai.com/playground/prompts?preset=preset-llp5NhIOF1eArNsL6eNRDo41)
* [Import/Export Room Data](https://platform.openai.com/playground/prompts?preset=preset-llp5NhIOF1eArNsL6eNRDo41)
* [Contract Rules & Compliance](https://platform.openai.com/playground/prompts?preset=preset-llp5NhIOF1eArNsL6eNRDo41)

**Summary**

Use the moonstride Rooms module to precisely define all room types, occupancy logic, rules, images, and amenities for each hotel. Complex scenarios, date-based rules, and custom contract logic are all supported through plain and intuitive screens—backed by helpful tools for copying, sequencing, and searching.